



**PAUL HIGA**  
Chief Probation Officer

**COUNTY OF LOS ANGELES**  
**PROBATION DEPARTMENT**  
9150 EAST IMPERIAL HIGHWAY - DOWNEY, CALIFORNIA 90242



April 11, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF REFURBISHMENT AND RECONFIGURATION OF EXISTING  
BATHROOM IN DORMITORY BUILDING AT CAMP KENYON SCUDDER  
CAPITAL PROJECT NUMBER 86860**

**(FIFTH DISTRICT - 3 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State Guidelines section 15301(a) and Class 1, Subsection (d) and the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Establish Capital Project 86860 for the refurbishment and reconfiguration of the existing bathroom facilities within the juvenile dormitory building at Probation Department's Camp Kenyon Scudder.
3. Approve the project budget of \$500,000 and authorize the Director of Internal Services Department to deliver the project.
4. Authorize the Director of Internal Services Department to obtain design services through their Board approved as-needed Architect/Engineer Contracts and implement construction services through Job Order Contracts, following receipt of necessary jurisdictional approvals.

**PROBATION: PROTECTION, CORRECTION, SERVICE**

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of these actions will allow the refurbishment and reconfiguration of the existing bathroom facilities at Camp Kenyon Scudder for the new female population

Camp Kenyon Scudder houses a male population and the adjacent camp, Camp Joseph Scott, houses a female population. Both of these camps are located in the City of Saugus. In order to provide a more efficient delivery of gender specific services, such as health care, community-based organization visits, and volunteer efforts, the Probation Department is planning to transfer the female population from its Camp Ellison Onizuka at the Challenger Memorial Youth Center in Lancaster to Camp Kenyon Scudder. This move will consolidate the female populations at two back-to-back juvenile camps.

This project consists of the installation of additional plumbing fixtures (three toilets, five showers, and one washbasin) in the existing bathroom of the Dormitory Building at Camp Kenyon Scudder. This project will also comply with Title 24/ADA regulations for accessibility. These modifications are required to comply with the State of California Corrections Standards Authority requirements for the new female population.

### **Implementation of Strategic Plan Goals**

These actions meet the County's Strategic Plan Goals of Fiscal Responsibility and Service Excellence by investing in public infrastructure and providing building renovations that will greatly improve the level of customer service.

### **FISCAL IMPACT/FINANCING**

The total project cost estimate is \$500,000 including design and construction services and equipment. The project is funded by residual prior year next County cost resulting from completed Probation capital projects. Upon your Board's approval of the CAO's Board letter for various capital projects' appropriation adjustments on today's agenda, there will be sufficient funding for this project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Standard contracts, in the forms previously approved by County Counsel, are used by the Internal Services Department (ISD) to obtain their as-needed Architect/Engineer services and construction services through Job Order Contracts. The contracts include

Surrendered Baby Law, Contractor Employee Jury Service Program, and Child Support Compliance Program.

**ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt as specified in CEQA Guidelines section 15301(a) and Appendix G, Class 1 subsection (d) of the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because it is limited to interior alterations to an existing structure involving no expansion of use beyond what previously existed.

**CONTRACTING PROCESS**

The Internal Services Department will be charged with obtaining design services through their as-needed Architect/Engineer Contracts and securing building permits. The refurbishment work will be performed through a Board-awarded Job Order Contract, managed and maintained, under the authority of ISD. The Corrections Standards Authority has been advised of this project and they will also be reviewing and approving the construction documents

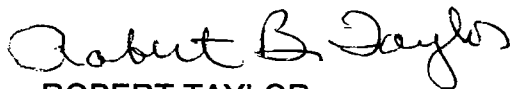
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The existing space can be reconfigured during regular working hours without impact to ongoing operations. There will be no impact on service to other County operations.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to return copies of the approved Board letter to the Chief Administrative Office – Capital Projects Division, Probation and the Internal Services Department.

Respectfully submitted,



ROBERT TAYLOR  
Acting Chief Probation Officer



DAVID E. JANSSEN  
Chief Administrative Officer

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c: Executive Officer, Board of Supervisors

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c: Executive Officer, Board of Supervisors  
County Counsel  
Internal Services Department